



— DEPARTMENT OF —
FAMILY SERVICES
— CLARK COUNTY —

Clark County Department of Family Services

Training Workgroup

Meeting Minutes

Monday, November 2nd, 2015 – 4:00pm-5:30pm

ATTENDEES

Department of Family Services – Denise Parker, Lauren Soskin, Dahlia Espent-McLean, Manuel Brandy

Nevada Partnership for Training – Darlene Duncan, Matt Gyger

AGENDA

1. Welcome and introductions
2. Review meeting minutes from last meeting
3. Increase in training hours
 - Status, when to send letter out, training course, progress
4. Status on information sharing and partnership agreement
5. Pre-service training and sub-workgroup
6. Just in Time website and contract
7. Court improvement webinars
8. Work plan for 2016
9. Other discussion
10. Next Meeting

MINUTES

3. Increase in training hours

- Increase in training hour requirements for foster care licensing has been finalized. In order to become licensed foster parents caregivers are now required to complete twelve (12) hours of training, an increase from the previous requirement of four (4) hours.

- We are aiming to send out the letter informing caregivers of this change on January 1st, 2016. The requirements will then go into effect a year from this date.
- The training course will consist of four (4) required sections of training:
 - CPR/First Aid (4 hours) will be an in-person training
 - Car seat Safety (4 hours) will be an in-person training
 - Ages and Stage of Development (2 hours) will be an online training
 - Introduction to and Awareness of Trauma-Informed Care (2 hours) will be an online training
- Progress in training course:
 - CPR training courses are readily available. More sessions will be added if there is a need.
 - Car seat safety training is readily available. More sessions will be added if there is a need, and possible Saturday classes. Car seat safety classes will not be held over the summer months due to the heat and we need to make sure that everyone is informed of this.
 - We will be filming our own training on the ages and stages of development based off of Florida's QPI training.
 - We are also looking into filming our own trauma informed care training, but investigating what materials we have first.
- The goal is to make trainings more interesting by including interactive elements, such as having a debriefing and Q&A after videos.
- The Child Haven training is no longer mandatory, but still offered.

4. Status on information sharing and partnership agreement

- The November 1st goal has not been met.
- Channel Four will be recording the partnership agreement videos.
 - These will be made up of online presentations which include a video. Each presentation and its corresponding video will be on one of the five values of the partnership agreement.
 - It will be mandated for caseworkers to view these presentations. In the future, we hope to make it a requirement for foster parents as well.
 - Scripts for these videos are in the process of being written and will be approved by the Child Welfare workgroup.
- The Information Sharing letter and pamphlet have been completed and distributed
 - Feedback is mixed. We possibly want to include information sharing element in the partnership agreement videos for additional clarification.

5. Pre-service training and sub-workgroup

- The sub-workgroup is meeting with the board of county commissioners on November 17th to discuss the contract for competencies.
 - The goal is to identify competencies that are more relevant and specific to the needs of the community in Clark County.
 - The group that does the pre-service training will meet with community experts who can provide input.
 - There will be pre/post-activities associated with each competency.
 - The goal is to create a curriculum unique to Clark County which we own completely and can re-use
 - Additionally, rural counties can draw from our curriculum, adapting it to fit their specific needs.
- Ideas for the type of members we want on the pre-service re-write committee include a placement worker, permanency worker, case manager, legal representatives and experienced foster parents.

6. Just in Time website and contract

- The rural counties extended the contract for the JIT website access with the University of Florida. However, there were reductions made to the contract that will affect our access as the contract is not limited to the rural counties, but is statewide.
- Our ultimate goal is to create our own JIT webpage. We want to do this through local contracting.
 - The first step towards doing this is to secure funds.
 - Ideas for the next step include approaching UNLV/UNR and establishing a partnership and scope of work.

7. Court improvement webinars

- Dr. Zeaneah's court improvement webinars have been a success thus far in terms of participation and positive feedback.
 - Two webinars have been held.
 - The November 1st webinar has been postponed.
 - The December webinar is confirmed and paid for.
 - We are currently working on a contract for additional webinars for the upcoming year.

8. Work plan for 2016

- The QPI training workgroup has established five goals for the upcoming year:
 - To continue to review and improve pre-service training.
 - To establish a contract and continue the court improvement training webinars.

- Finish the implementation of training hours and production of the trainings.
- Gather QPI workgroup input and integrate it into work plan.
- Establish contract for Clark County's own JIT website.

9. Other discussion

- There will be meetings held November 9th-11th to begin planning for the National Foster Parent Conference that will be held in June.

10. Next Meeting: DATE/TIME/LOCATION