



Clark County Department of Family Services

QPI Training

Monday, July 6, 2015 – 4:00 pm – 5:30 pm

Attendees

DFS – Denise Parker, Elizabeth Howard, Lauren Soskin

NPT – UNLV SSW – Matt Gyger, Nevada Partnership for Training – Darlene Duncan,

Agenda

1. Welcome / Introductions
 2. Review previous meeting minutes
 3. Roll out of annual training hours and communication plan
 - a. Ongoing foster parent training – Review policy and see if we are ready
 - i. Update on trauma development
 - ii. CPR available
 - iii. Car seat available
 - iv. Effective discipline
 4. JIT Training
 - a. Partnership plan
 - b. Information sharing
 5. Judge Sullivan Training
 6. Sub-workgroup
 7. Other/next steps
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Minutes

Review previous meeting minutes

- There is a change under the last bullet under Sub-workgroup on the previous month's minutes; the word experimental should be changed to experiential.
- No other changes were noted.

Roll out of annual training hours and communication plan

- Denise made changes to the instructional memo that was handed out in the meeting in reference to the licensing training hours. She would like everyone to take a look at the IM to ensure that it's reflective of what was discussed and to make sure that everyone is on the same page. Denise will take the memo back to leadership with the changes that have been discussed.
- A question was asked if First Aid, Car Seat Safety, and CPR were a part of the current Caregiver's training. Denise stated that it was not one of the requirements and it depends on the age of the children and is not a part of pre-service training.
- The workgroup plans to remove the Ages and Stages of Crisis Management class since they believe that it was included in the Effective Discipline in Developmental Stage class.
 - The group decided that everything else was good except for the Trauma Informed Care - two hour class. There was some concern as to whether Caregivers can get what they needed out of the class in two hours.
 - The two hour class will be an awareness and introduction, not the full session.
 - A suggestion was made by Darlene to change the title of the Trauma Informed Care class to Introduction and Awareness to Trauma Informed Care. Denise agreed and will follow-up with Sarah Beers to see where we are on the training.
 - Denise will also get confirmation of the following classes and will inform Lauren of the timeframe in which they will be ready to be taught. The titles and required hours of the classes are as follows:
 - Trauma Informed Care – two hour class
 - Effective Discipline in Developmental Stages – two hour class
 - Car Seat Safety – two hour class
 - First Aid and CPR – four hour class
 - Pool Safety – two hour class, this class will only be taken if Caregiver has a pool or body of water on their premises

- Darlene commented that the Feds will want DFS to project what training is being presented a year in advance; this is being done statewide which also includes Foster Parent training. DFS training is currently being projected by the quarter due to the fact that there are so many changes to the curriculum.
 - Darlene stated that unless the classes are listed on our projected annual training plan, we will not be able to get reimbursed by 4E.
 - When submitting annual training to the Feds, dates are not necessary, just the titles of the classes. The Feds will want to know the projected year in advance.
 - The Feds also want percentages on how many people were eligible to attend the various classes versus how many people actually attended, i.e., the utilization potential rate based on our population of homes.

JIT Training

Partnership Plan:

- Michelle Lefebvre is currently working on the Partnership Plan and will do a video for training purposes for our Case Workers and Caregivers. These videos will be two separate sessions to show what our expectations are in regards to partnership information. Everyone will be able to understand what information can and cannot be shared from the videos.

Information Sharing:

- Information sharing is now policy statewide and is approved by all three states. We have to make this very clear to our Case Managers to ensure they are not telling Caregivers that they are not invited to Court.

Judge Sullivan Training

- Dr. Zeanah is going to be working on training with Judge Sullivan on August 14th. All legal staff will be taking the training sessions at the court. DFS will pick one unit at a time to be interactive with Dr. Zeanah on each webcast. Anyone can watch the webcast but only one unit at a time will be interactive.
 - The interactive webcast will continue monthly, each of the sessions will have a theme to generate a full discussion of everyone's knowledge on how they would handle a particular situation. There will be a follow-up discussion on whether they would change their minds after the webcast.
 - Denise is concerned about how this training will work when dealing with complex issues. She stated the exciting part is that judges are willing to look at transitions.

Sub Workgroup

- We have a three-way contract for a curriculum writer to add substance to the competencies. Denise will be meeting with Lisa about this tomorrow, and will do a second portion of the contract. The Sub Workgroup wants to ensure that people are walking away with the right messages.
 - When everyone is used to PRIDE, TIPPS-MAP, etc., it's hard to adapt to a new process, this is where we are having problems.

Other/Next Steps

- Denise will follow-up with Michelle on Partnership and Information Sharing and who handles the training calendar and pass that information to Darlene. Denise will follow-up on TIC and on training and Effective Discipline in Developmental Stages to see where we are.
- Lauren will follow-up on the regulations regarding pool safety and give that information to Denise.

Next Meeting:

- **The next Training Workgroup meeting will be held on Monday, August 3rd from 4:00 – 5:30 PM in the Storey Room at MLK.**