



Clark County Department of Family Services

QPI Training

Monday, June 1, 2015 – 4:00 pm – 5:30 pm

Attendees

DFS – Denise Parker, Elizabeth Howard, Lauren Soskin, Michelle Lefebvre

NPT – UNLV SSW – Matt Gyger

Agenda

1. Welcome / Introductions
 2. Review previous meeting minutes
 3. Roll out of annual training hours and communication plan
 - a. Ongoing foster parent training – Review policy and see if we are ready
 - i. Update on trauma development
 - ii. CPR available
 - iii. Car seat available
 - iv. Effective discipline and development
 4. JIT training
 - a. Partnership plan video
 5. Sub-workgroup update
 6. Other/next steps
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Minutes

Review previous meeting minutes

- No corrections were noted.

Roll out of annual training hours and communication plan – Licensing

- Ongoing foster parent training - CPR /First Aid classes, Car Seat and Effective Discipline and Development classes are all good.
- Trauma classes are still being worked on by Leslie Murdock; we have to set up date (June 17) to do training. Leslie's class will be videotaped for the site.
 - If Wanda has a training class, do we need to do another one? Denise wants Lauren to review the outline for the criteria for the class. Lauren's concern is whether Wanda can do the training at the quantity they would need.
 - Denise will look back at the criteria for the two hour class for the initial training and if it does not meet the criteria, she will address it with Sarah Bears.
 - If the class criteria are related to how foster kids relate to trauma, then the criteria for the class will meet our needs.
 - Need to know by July whether we will have the class available so we can get the letters ready to go out by September assuming we determine the following:
 - How many hours are there for each class?
 - How often will the class be held?
 - What are the titles of the classes?
- Communication Plan – in July we will have to determine how to get information out to the Caregivers, we can:
 - Put information in the Caregiver Courier.
 - Send an email to all Caregivers; this will include all new Caregivers.
 - Put notices on the bulletin boards in the buildings.
 - Send letters out to all Caregivers.
 - Include information in the renewal packets from Licensing; also the initial licensing unit can discuss the communication plan with new Caregivers.



JIT Training

- We have completed the partnership plan and have gotten feedback. Denise is making the revisions on what was done at each table.
 - The workgroup will have to put something together for training for Caregivers and case managers. We can review the one that was done for Florida and revise it for our own use.
 - Denise was hoping to do a video on the Partnership Plan to enable everyone to have the information.

- Court training – coming up in August (7th or 14th).
 - Denise is working with Judge Sullivan and Lisa to get everything worked up, the court is paying for this training.
 - There will be a webcast to Dr. Zenoah, then to the staff. The intent is to pick a case and talk about what you would do if you were a DA, CASA worker, or Case Manager.
 - Dr. Zenoah can help people understand relationships among Caregiver's and birth parents. A discussion will be held with Dr. Zenoah as to what should be done to get the best practice around the case. Initially they will start with old cases, and then will work into the current cases. While doing current cases, Judges will have to recuse themselves since they cannot discuss cases that are on their docket.
 - The audience for the court training is Supervisors, Case Managers and the Caregivers.

- Information sharing - we have someone who has started to work on it for us. The legal document has been completed.
 - We passed it first in Clark County. It has now gone up to Washoe, their DA has signed off on it with a few changes and it has come back to us.
 - We are hoping there will be a video showing what a Caregiver and a Case Manager can discuss in regards to sharing information.



- Darlene Duncan has asked for and was given stats for all three JIT areas. She wanted to know how many training classes JIT offered, how many people attended and/or how many people took the classes and were given certificates.
 - There are approximately 1500 - 2000 people per month who use the online training program, we have the highest number in the state.
 - The Foster Parent Champions are still reviewing the videos and are putting in the star ratings.

Sub-workgroup Update

- Denise had a meeting with the entire initial licensing team and some of our sub-workgroup members to look at each of the day modules to see what the competency was for each of the classes to make sure the message we want is coming across. Want to personalize it to the kids and families in the county.
 - Given the green light by the County to do a contract with the curriculum writer who will come in when we are finished with the competencies and meet with the initial licensing team to put it all together. We will own whatever we come up with, since we will not have to pay for it. We have been given extra funding to do a pre and post-test which will be evidenced based. The sub-workgroup will do a follow-up in six months.
- PHarmony (Placement Harmony) – Florida developed this program and has been using it for a year. It is a matching program that is used to match Caregivers with children.
 - They will share this program for free if we choose to use it since it was developed under the QPI umbrella.
 - Wednesday, June 17th at 1:00 – 2:00 pm is the next meeting for the TIPPs curriculum, want it to make it more experimental and for it to be more connected to the community.

Other/next steps

- Next Training Workgroup meeting is July 6th at 4:00 pm.