



## Clark County Department of Family Services

Training Workgroup

Meeting Minutes

Monday, January 4, 2016 – 4:00pm-5:30pm

### ATTENDEES

Denise Parker, Lauren Soskin, Dahlia Espent-McLean, Richard Egan, Regina Wyman

---

### AGENDA

1. Welcome and introductions
  2. Review meeting minutes from last meeting
  3. Yearly training hours
    - Letter to go out
    - Policy to be completed
  4. Just in Time training update
    - Casey funding; Court update
  5. Pre-service rewrite
    - Meeting on January 14<sup>th</sup>-15<sup>th</sup>
    - Project advisory committee
- 

### MINUTES

3. Yearly training hours
  - Online training hours are divided as follows:
    - Ages and Stages: The Developmental Web – 1 hour
    - Effective Discipline – 1 hour
    - Introduction to Trauma Parts 1 & 2 – 2 hours
  - Certificates on online trainings need to be updated as they do not accurately reflect the number of hours.
  - This information will be published in the courier either this month or in February.
  - Aiming to send out letter by February first
    - A draft policy will be included in this
4. Just in Time training update

- USF can so webinars if we fund the editing.
  - Casey funding can be used for this.
- Whether or not the current contract for the Just in Time website will be continued is to be determined.
- The contract for the court webinars will be able to be finished out with help of funding from rural counties funds for webinars.

#### 5. Pre-service rewrite

- January 14<sup>th</sup> and 15<sup>th</sup> we are meeting with the curriculum writers at the Government Center in the ODC from 8:30am-4:30pm
- It is recommended that the advisory team consist of at least 20 people. Ideas for committee members include representatives from:
  - Permanency
  - CPS
  - Licensing
  - Training
  - Sex abuse unit
  - Placement
  - Retention
  - Agencies
  - UNLV
  - Foster parents
  - Relative Caregiver
  - Foster alumni
  - Birth parent
  - Spanish speaking
  - Court staff
  - Therapist
  - LGBTQ community
- The agenda will include:
  - Review of the project and training design.
  - Review and development of content and objectives this project.
  - Developing training scenarios.
  - Developing competencies.
  - Developing possible field-related training.
  - Next steps and assignments.

**10. Next Meeting: Monday, February 1<sup>st</sup>, 2016 from 4:00-5:30pm at the DFS Central Office.**