



# Clark County Department of Family Services

## Child Welfare Services Workgroup

August 25, 2015

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### Present

Mark Fitzgerald, DFS Co-Lead  
Denise Parker, DFS QPI  
Dianne Brooks, Foster Parent  
Kim Forgione, DFS Foster Parent Champion  
Shuunday Alvarez, DFS  
Charity Kelly, DFS  
Karen Atlantic, DFS  
Caleb Orton, DFS

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### Agenda

- 360 Reviews
- Partnership Plan – updates
- Information Sharing – updates
- Transitions – updates
- Visitation

## Minutes

The QPI Child Welfare Services Workgroup was convened.

- **360 Reviews**

- The QPI Child Welfare Services Workgroup further reviewed the 360 Evaluations entitled “Caregivers Review of Case Manager” and “Case Manager Review of Caregiver” . The Workgroup made additional recommendations to enhance the evaluations.
- Denise took notes of all of the recommendations.
- The Workgroup discussed what the distribution, use, and mechanisms to support completion of the 360 reviews might look like.
- Denise indicated she thought there were federal requirements around “360 type” reviews and requested Caleb research same.

Next Steps:

1. Denise will incorporate the changes and enhance the 360 Reviews and distribute drafts for further review prior to adoption and presentation to EMC
2. Caleb will research any applicable federal policies and procedures
3. The Workgroup will begin to discuss in more detail, once the reviews are adopted, what the P &Ps around their use will be used for and what they will look like (how they are distributed, how there is accountability for their completion, who they will be delivered to, what they will be used for, etc...)

- **Partnership Plan**

- Discussed that the Workgroup’s plan is for the DFS Training Team to create a video which will be available on-line for DFS staff and on the QPI Just in Time website for licensed caregivers.

Next steps:

1. Denise and Mark will provide regular updates as to the status

- **Information Sharing**

- Denise anticipates delivery of the Information Sharing brochure in approximately one month.

Next steps:

1. Denise will provide regular updates as to the status

- **Post Adoption Support**
  - Mark indicated there is some interest in exploring the issue of the Department's role and responsibility in post adoption support and the possible formation of a subcommittee.
  
- **Transitions**
  - Clark County Family Courts (Judge Sullivan), in partnership with Dr. Charles Zeanah and the QPI Initiative will be hosting the first QPI Webcast entitled "Developmental Science and Child Welfare: Moving Towards a More Child-Centered Court Improvement Practice Model" on Thursday, 9/17/15 from 12-1:30 p.m.
  - The Four and Under CPS Teams (Supervisor, Mark Fitzgerald) will have a feed into the webcast with Dr. Zeanah and the Courts to participate and pose questions.
  - These webcasts are anticipated to occur on a monthly basis.
  
- **Visitation:**
  - Dawn Sanchez, Program Manager, will be making a site visit to Reno to look at their ABC Visitation program and discuss how DFS can bring the program in locally.
  - DFS / QPI would work with Carol Schaffer and the Youth Law Center, in providing training locally if this is adopted.

**The next meeting of the QPI Child Welfare Services Workgroup will be on Tuesday, September 22, 2015 from 10 a.m. to 1 p.m. at DFS Central Site, 121 S. Martin Luther King Blvd. in the Lincoln Room.**