



# Clark County Department of Family Services

## Communications Workgroup

Minutes for 21 Mayl, 2015

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### Present

Anne-Marie Abruscato, Mojave Adult, Child and Family Services  
Jennifer Erbes, Olive Crest  
Elizabeth Freeland, DFS  
Denise Parker, DFS  
Jocelyn Fisher, DFS  
Bruce Walker, Foster Parent (agency)

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### Agenda

Caregiver Courier June, July, August content  
Promoting QPI awareness at DFS (Denise)  
Phone/Email messages  
Other

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### Meeting Minutes

#### Caregiver Courier June Issue Review

- Respite Article add to Issue
- Corrections given to Jocelyn
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#### Caregiver Courier July Content

- Back to School – Audry, CASA
- CCSD Article – registration (Mari, CAP)
- Back to School Basics - Gather information on Back to School events
- Reunification Dinner – Kevin (photos)
- Workgroup Spotlight: Support & Retention – Brenda
- Mural Spotlight

#### August Issue

- Support, joining associations (including FPC, PEP)
  - Fostering Connections
  - Foster Connect
  - CCFAP – National
- Spotlight: Foster Parent Champions - Brenda
- Legislative update – DP

***QPI Communications Workgroup Meeting Minutes, continued***  
***Thursday, 16 April, 2015***

- Resources available to caregivers (educational surrogate program) contact: Jennifer McDonald [jmcdonald@lacs.n.org](mailto:jmcdonald@lacs.n.org)
- Caregiver Survey results
- IL Spotlight – Jennifer
- Respite results and statistics

**July Courier timeline**

- June 11 deadline

**Promoting QPI awareness at DFS (Denise)**

- Three goals for the group (“green” sheet)
- Responsibility to helping other groups get their other information out
  - Example: statewide white paper on what can and cannot be shared
- Drafting a series of articles highlighting measurable changes

**Phone/Email messages**

- Policies are being developed
  - August target
  - If we don’t see anything changed by August, go to leadership
  - Out-of-office policy
- Foster Parent Phonebook resource

**Other**

- Look into names being dropped off distribution list
- All staff email for Caregiver Courier – management approval

**Next Meeting**

9:30 a.m. Thursday, 21 May, 2015  
DFS Central Storey Room  
121 S. Martin Luther King Blvd.