



# Clark County Department of Family Services

## Communications Workgroup

Minutes for Friday, 15 April 2016

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### Present

Anne-Marie Abruscato, Mojave Adult, Child and Family Services  
Jocelyn Bluitt, DFS  
Anya Earl, SAFY  
Shannon Earls, DFS  
Elizabeth Freeland, DFS  
Kevin MacDonald, DFS  
Caleb Orton, DFS  
Denise Parker, DFS

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### Agenda

- Introductions
- Caregiver Courier
  - May issue review
  - June issue articles
  - Upcoming spotlight feature subjects
- External online access to Courier
- Communications Workgroup outreach
- Additional items

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### Meeting Minutes

#### Caregiver Courier

- *May issue review*
  - Reviewed draft of Courier. Suggestions for additions include tutoring information.
- *June issue articles*
  - Spark (Anya)
  - Reunification event in late June (Jocelyn)
  - Showcase number of families reunified (Kevin)

***QPI Communications Workgroup Meeting Minutes, continued***  
***Friday, 15 April 2016***

- Article and possibly short video with advice to foster parents about reunification (Anya/Kevin)
- Spotlight on specific foster/birth family and DFS worker (Denise)
- Article by Carol on collaboration (Denise)
- Heart Gallery recap (Kevin)
- Community Resource Spotlight: Peer parent program (Anne-Marie)
- Movie in the Park (Denise)
- Summer activities (Denise/Kevin)
  
- *July issue articles*
  - Respite policy (Caleb)
  - Community Resource Spotlight - The Center (Kevin)
  - Starting in July, add a place for readers to submit questions or suggestions for featured topics or resources.
  
- Reviewed and confirmed timeline and process for developing and reviewing the Courier.
  - In case of absence, Kevin will appoint someone to manage this process. Kevin will keep drafts of the Courier in Constant Contact – drafts subfolder.

**External online access to Courier**

- Previous and current issues of the Courier are now posted on the Just in Time website. Kevin will add a link to this page in every Courier starting in May.

**Communications Workgroup Outreach**

- Discussed internal and external QPI information sharing. Need to determine strategy and communication method for specific initiatives. The group will review communications plan, and this topic will be addressed at next Co-Lead meeting.
- Will continue to discuss inviting DFS staff to workgroups.

**Additional Items**

- N/A

**Next Meeting**

- 9:30 a.m. Friday, 20 May 2016 at DFS Central, 121 S. Martin Luther King Blvd. | Storey Room