



## **Clark County Department of Family Services**

### **Co-Lead Workgroup**

### **Meeting Minutes**

Wednesday, September 19, 2016 – 12:30pm-2:30pm

#### **ATTENDEES**

DFS – Jennifer Erbes, Cindy Metzger, Kevin McDonald, Kirsten Dinicola, Staci Brean

Office of Suicide Prevention – Richard Egan

Foster Change – Audrey Rosenstein

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#### **AGENDA**

1. Welcome and introductions
  2. Conference update
    - National QPI – Ohio – September 26-28.
  3. Webinars
    - Normalcy – September 22<sup>nd</sup> 10a – 11:30a
    - SIPS – October 19<sup>th</sup>, 10a- 11:30a
  5. Foster Parent Association update – Foster Change
  6. Relaunch follow up
  7. Membership each workgroup and leads
  8. Committee updates
    - Recruitment
    - Communication
    - Child Welfare
    - Training
    - Support & Retention
    - Community Partnerships
  7. Next Steps and Next meeting – November 16, 2016
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## MINUTES

### **2. Conference update**

- The National QPI conference will be held in Cleveland, Ohio September 26<sup>th</sup>-28<sup>th</sup> next week. We will be sending approximately 10 representatives to this conference. There is a huge focus on recruitment so many of the people we are sending are from that area.

### **3. Webinars**

- A webinar on normalcy will be held September 25<sup>th</sup>. We will have a panel discussion with a foster youth, birth parent, foster parent, case manager and I will facilitate. This webinar will then be posted on JIT and on success factors. All new families being trained will need to watch it and all current foster parents will need to watch it. All employees will have to watch and the academy will ensure that this is an assignment for new employees. There will be a link for the new policy on the webinar.
- A webinar on SIPS will be held on October 19<sup>th</sup>, this will be a state wide webinar that will have each jurisdiction discuss their program. Then each area will discuss where we are in the implementation and give an overview..

### **4. Foster parent association update – Foster Change**

- This association has begun their process to formalize and will be having a launch in December.

### **5. Committee membership**

- Everyone is encouraged to be actively spreading the word about QPI workgroups. We need new members such as case managers and community partners. The more involvement we have the better policies and procedures we can develop that will incite positive changes.

### **8. Committee updates**

- Recruitment
  - PRIME software is expected to roll out however some technical issues have caused a delay.
  - Partnership with licensing and placement has been a focus and the utilization of homes
  - A quick overview was given about Advance Foster Homes
- Communications
  - The workgroup has tasked the lead to go to each workgroup and discuss how to develop communication strategies about the projects or issues being worked on
- Training
  - Discuss about the partnership regarding the two webinars. Also discussed that training is not just the website there is in person trainings being offered.

- Preservice rewrite is process and will be completed by the end of the year.
  
- Support & Retention
  - Has not met since July.
  
- Child Welfare
  - Fostering Relationship visitation is well underway with the subcommittee and will be doing training later on.
  - Partnership policy is completed and there is a training video that has been put out.
  - Transitions and disruptions are now part of the subwork group on disruptions and will be meeting to discuss recommendations.
  - Post-adoption sub workgroup has started to begin to discuss the issues.

**9. Next Meeting: January 18, 2016 from 12:30-2:30pm at the DFS Central Office.**